

Date:

Willingness cum Consent Form to Apply for Training on FSD Portal

To
The Principal
GEC, Palanpur.

Respected Sir,

I would like to apply for the below-mentioned training. I hereby give my consent that this training is as per my TNA filled for the Academic Year: _____. I also give my consent that I will make an alternative arrange for my allotted teaching and administrative duties during my absence.

Title of Training:	
Type of Training:	Seminar, Workshop, Webinar, STC, STTP, FDP (Tick appropriately)
Organized by:	
Duration:	From: _____ To: _____
Mode of Conduction:	Online/Offline: _____

After successful completion of this training, I will submit the training details/certificate on Institute training portal, without fail. Also, the necessary documents/details will be submitted to the respective Convener, as per Criteria-5 of NBA-SAR, in our department.

Name and Signature of Faculty/Staff: _____

Recommendation of HOD: Recommended/Not Recommended

Sign of HOD

Approval from the Principal: Approved/Not Approved

Sign of the Principal

Copy To:

- (1) Establishment Section, GECPL (For Necessary Action)
- (2) Convener, Training (For information)